**Committee Annual Report 2020-2021**

**Committee Name:** Bylaws Committee

**Chair:** Tricia O’Neil (Liberal Arts)

**Members:** Kristy Beach (President), Teresa McCurry (Library/Parliamentarian),

Jeremy Smelser (Informatics & Technology), Cheryl Avery (Obstetrics & Gynecology)

**Action Items:**

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| **Action Item(s)** | **Status** |
| Updated IUPUI Staff Council Bylaws to reflect current university branding standards | Complete, Staff Council voted in favor of changes on 4/21/21 |
| Updated the IUPUI Staff Council Bylaws to make the Executive Committee, Membership Committee, and Bylaws Committee into standing committees of the IUPUI Staff Council | Complete, Staff Council voted in favor of changes on 4/21/21 |
| All other committee (outside of the Executive Committee, Membership Committee, and Bylaws Committee) are considered operational committees of the IUPU Staff Council and were moved to a Bylaws Addendum, which can be updated by Staff Council leadership as needed to reflect the current state of committees and their work/focus. | Complete, Staff Council voted in favor of changes on 5/19/21 |
| All committees (operational and standing) will complete an annual report for the Executive Committee’s use in reporting on the IUPUI Staff Council’s annual activities. | Complete, Staff Council voted in favor of changes on 5/19/21 |
| Made areas of suggestions on where the next Bylaws Committee mat want to begin looking at making changes | 5/25/21-6/30/21 |

**Action Items to be carried over to 2021-2022:**

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| --- | --- |
| **Action Item(s)** | **Status** |
| Updating IUPUI Staff Council website with newly updated Bylaws, as of 5/19/21 | Updated Bylaws sent to Lisa Elko and Heather Staggs for use in updating the IUPUI Staff Council website on 7/9/21. |
| Take a look at the suggested areas of changes that the Bylaws Committee of 2020-2021 made  | After the Committee updates that were accomplished during the 2020-2021 IUPUI Staff Council year, the Bylaws Committee began making suggestions of additional areas of the Bylaws that needed updating from 5/25-6/30 within the Bylaws Teams environment. Please see the “2021-2022 Bylaws Committee” folder in the Bylaws Committee Teams environment to look at the suggested changes/areas of change made by the 2020-2021 Bylaws Committee. |

**Suggested new action items for 2021-2022:**

|  |  |
| --- | --- |
| **Action Item(s)** | **Status** |
| Continue to review and revise the IUPUI Staff Council Bylaws until all sections are updated/up-to-date. | The IUPUI Staff Council Mission (Article I, Sections A and B) and Meeting Attendance (Article III; Section H.1.b and Article III; Section H.1.c) was addressed during the 2019-2020 Staff Council year. Committees (standing and operational; Article V, Sections A and B and Addendum: Operational Committees) and updating the look of the Bylaws to conform with current university branding standards was addressed during the 2020-2021 Staff Council Year. |

Please attach any completed documents or recommendations made by your committee during this report year.

**Report due: June 30, 2021**

**Submit to: Heather Staggs at** **hstaggs@iupui.edu**