



IUPUI STAFF COUNCIL

Staff Council Minutes

January 15, 2020

Campus Center CE 409 ~ 2:00-4:00 p.m.

Members and Guests Present: Ginger Arvin, Heather Maddox, Lisa Elko, Camy Broecker, Miriam Murphy, Marianne Wokeck, Connie Anoskey, Nick Anton, Leslie Albers, Cheryl Avery, Kristy Beach, Miranda Benson, April Briggs, DoMonique Brock, Aimee Brough, Beth Chaisson, Joan Charlesworth, Mindy Cooper, Mary Cox, Jeff Creasser, Jessica Darling, Cornelia Davis-Moore, Angela DeCamp, Tricia Edwards, Carla Ewing, Aaron Fields, Alicia Gahimer, Julie Garringer, Sara Griffin, David Hanson, Patti Holt, Lans Jameson, LaVerne Johnson, Rachel Johnson, Curtis Kester, Teresa McCurry, Jessica Moore, Lindsey Mosier, Tricia O'Neil, Kris Powell, Kim Richards, Mansi Singh, Liza Sumpter, Kylee Sutton, Nicholas Tabor, Holly Thomas, Jennifer Watson, Allison Wheeler, Anne McGee, Caleb Keith, Lisa Braun, Cristina Padilla and Carmen Wissmann.

Members Excused: Kaitlin Bell, Erica George, Tasha Gilson-Durham, Ranna Johnson, Emily Kempfski, Beth Skiles, Heather Staggs, Biannca Yates, Beth Young, Kim Murday, Valerie Decker, and Cathy Zappia.

Members Absent: Kim Bloodgood, Sarah Glener, Windi Hornsby, Andrea Janota, Mike Lulgjuraj, Ina McBean, and Terry Wilson.

Agenda Item I: Welcome and Call to Order

Kristy Beach, *President*, beachka@iu.edu

Lindsey on behalf of Kristy

IUPUI Staff Council President Kristy Beach called the meeting to order at 2:07 p.m.

Agenda Item II: [Action Item] Adoption of the Order of Business for the Day

Kristy Beach

The agenda was adopted as the Order of Business for the Day.

Agenda Item III: [Action Item] Approval of Minutes of the December 11, 2019, SC Meeting

Kristy stated that the December 11 minutes had been sent out and placed in the box account. She then asked if anyone had any clarifications or any requests for revisions, changes, misspellings, or punctuation errors. Lisa said there were no changes noted. With that, the December 11 minutes were approved as written and entered into record.

Agenda Item IV: Report from the President

Kristy Beach

Kristy has been ill and left with no voice so Lindsey provided the following update on her behalf:

IUPUI Men's Basketball -

Reminder that this Saturday, Jan. 18, is the Cram the Coliseum game - vs. UIC (University of Illinois at Chicago). Staff Council had 20 tickets and all tickets are spoken for at this time.

IUPUI WBB Game:

We had to choose a new date as the time for our original date, Jan. 30, was moved to an 11AM tip-off. The new date is 2/21 (Fri.) 7 PM vs. Milwaukee.

There will be a reception at both games (with food)! **Thank you, Camy Broeker!** There will be a slip of paper included with your tickets with instructions.

Staff Council Elections –

I just wanted to remind everyone that Staff Council elections are coming up soon and here is the tentative timeline that Lisa has come up with:

Staff Council Reps:

Nominations: March 9-20

Voting: April 13-24

Announce – May 20, SC Meeting

Executive Committee Reps:

Nominations: April 27-May 8

Speak – May 20, SC Meeting

Voting: May 25- June 5

Announce – June 17, SC Meeting

We will be electing a President Elect, First Vice President and three members-at-large (Kaitlin, Allison, and Heather's terms are up).

Staff Council Sponsorships -

The MLK Dinner is on Sunday, Jan. 19. We did purchase a table and all tickets are spoken for. We will ask attendees to share about their experience at the February Staff Council Meeting. See Lisa after the meeting to pick up your tickets.

The next sponsorship dinner will be the Cesar Chavez Celebration Dinner in March. Stay tuned for details when they become available.

IUPUI Day –

Please plan on attending some or all of the activities scheduled for next Tuesday, January 21 to celebrate IUPUI Day at the Campus Center.

Activities include:

- Professor Paul Mullins' presentation **"The Price of Progress: Race and Displacement in Indianapolis' Near-Westside"** on the history of the neighborhood on which the IUPUI campus was built from 10:30 – 11:15 a.m. in the Campus Center Theater.
- A panel featuring the **Faces of IUPUI** from 11:30 a.m. – 12:15 p.m. in the Campus Center Theater.
- A panel featuring **Welcoming Campus Innovation Fund Projects** from 1:00 – 1:45 p.m. in the Campus Center Theater.

Random Acts of Kindness –

Starting in February we will be encouraging all SC members to participate in our Random Acts of Kindness. We will have bracelets made and will provide more information/instructions at our February meeting.



Agenda Item V: [Information Item] Presentation on 2018 Climate Survey

Caleb Keith, *Director of Institutional Effectiveness and Survey Research*, cakeith@iupui.edu

Caleb reported on the 2018 Climate Survey. The following questions/comments were asked:

- Are the student stats all students or employed students? The survey was for all students.
- Were there action items? Yes, they were at the school and unit level. Some are reflective in the strategic plan.
- As of December they have met with all academic deans to share these results. Leadership will then be able to address specific concerns from there.

Caleb's presentation will be attached to the minutes email and will also be available in the staff council box account.

Agenda Item VI: Report from Faculty Council Liaison

Miriam Murphy, *Director, Ruth Lilly Law Library*, mimurphy@iupui.edu

Miriam provided the following update:

- Innovation hall is on schedule and will soon will be enclosed.
- In December, Dean Goggin resigned from Herron School of Art + Design. A search for a dean will begin in fall 2020.
- The Robert H. McKinney School of Law dean search continues as the first candidate of four will visit campus next week. These candidates will be announced to the campus community before their visit.
- Yesterday was the first day of classes, headcount is down .1 percent from last year and credit hours are down .4 percent.
- Work will begin this summer on two gateways that will be on the west of campus on Michigan and New York Streets.
- Soon construction will begin on six new tennis courts.
- Approval has been given for the jaguar statue installation between University Tower and Hine Hall in May or August.
- From the campaign, IUPUI has raised \$1.82 billion for the campus.
- The Test Optional Approach is making progress and there will be more conversations about implementation.
- Surveying students on tours for admission. The two things that stood out:
 - enrollment #'s are impacted by old perceptions.
 - the #1 factor for retention is affordability.

Agenda Item VII: [Information Item] Bylaws Update

Teresa McCurry, *Parliamentarian*, tmccurry@iupui.edu

Teresa provided the following update from the bylaws committee:

The committee is reviewing the staff council committees section of the bylaws.

Teresa has asked representatives to read up on the bylaws for the upcoming meetings. Currently the committees section indicates a minimum # of members. It appears that we are in violation of what is currently written. The question is do we need to specify a minimum # of committee members? If these committees are productive do we need a minimum?

In the next few weeks, the bylaws committee will be asking your thoughts on this matter. Please familiarize yourself with this section of the bylaws (Article V. Standing Committees).

Agenda Item VIII: Update from the Senior Associate Vice Chancellor for Academic Affairs

Margie Ferguson, *Senior Associate Vice Chancellor for Academic Affairs*, mferguso@iupui.edu

Margie was unable to attend the meeting today. Therefore, no report was given.

Agenda Item IX: [Information Item] Staff Council Document of Interest

Lindsey Mosier, *Second Vice President*, llmosier@iu.edu

Lindsey wanted to provide an update on the status of the Staff Council Document of Interest.

At this time we have received 3 responses offering feedback on the document. At the December meeting, many of you shared that you would like additional time to review the document and the supporting materials. We will adjust the timeline to allow representatives more time to review and ask that feedback be sent by the end of next week. This will allow time to make revisions prior to the next executive committee meeting in February.

The SC meeting was running ahead of schedule so we allowed for some discussion about the document. The following were concerns, comments, and questions that were shared:

- What exactly is our responsibility?
 - This is more of information gathering to provide information to central administration.
- Should all HR departments on campus be advised of the document before it goes out broadly? Once constituents read the document they will probably have questions for their HR contacts.
 - This is a great point. One to consider before distributing broadly.
- Concern of the low # of responses. Were people confused between this survey and the Gallup survey?
 - The Staff Council survey was sent out ahead of the Gallup survey. Not sure of confusion between surveys but some may have chosen to only complete one survey. There were some issues of individuals unable to access the survey through their google account. There are plans to collaborate with IRDS and utilize them to help substantiate this information.
- What is the end game?

To get back on track with the agenda Lindsey asked everyone to please send any additional feedback to scouncil@iupui.edu by end of next week and we will continue the conversation at next month's meeting.

Agenda Item X: Update from the Vice Chancellor for Finance and Administration

Camy Broeker, *Vice Chancellor for Finance and Administration*, cbroeker@iupui.edu

Camy provided the following written report:

Celebrate IUPUI Day – January 21, 2020 at the Campus Center. This new annual tradition provides a fun opportunity to come together as a campus community on or near IUPUI’s official birthday (January 24) to recognize all that distinguishes IUPUI.

- Activities from 10:30 a.m. – 2:30 p.m. and then 7 p.m. – 10 p.m.

Programs in the Campus Center Theatre

- Price of Progress – Paul Mullins 10:30 a.m. – 11:15 a.m.
- Faces of IUPUI panel 11:30 a.m. – 12:15 p.m.
- Welcoming Campus Innovation Fund projects 1 p.m. – 1:45 p.m.

After hours, the Campus Center will be transformed into an energetic dance party with a DJ and lights. Beverages and refreshments will be provided during both timeframes.

Campus Projects

- Innovation Hall – is on schedule for Fall 2020. Getting close to having the building closed in. Work is going well and discussions are starting to ramp up planning for the moves with this project.
- Gateways – work will begin this spring on the gateways on the west end of campus on New York Street and Michigan Street. The gateway design will resemble the design at West/New York Street by the McKinney Law School.
- As part of the Sports District 2.0 project, the campus will be getting 6 Tennis Courts over the summer. They will be located at the southeast corner of the Stadium along University Boulevard.

As winter weather continues, we appreciate the campus community making us aware of any problem areas such as slick spots, etc. by calling 8-1900 or emailing callcfs@iupui.edu.

Camy arrived in time to answer a few questions.

What’s the construction project on New York by Herron and the sports garage? It is just a utility project.

How much longer will the walkway from the Riley garage and Riley be closed? It has been closed for months. Camy said she could not remember but she would find out. *Update: The project between the ROC Garage and Riley Hospital is expected to finish up sometime this week.*

No additional questions were asked.

Agenda Item XI: Standing, Ad Hoc, and Other Standing or University Committee Reports

Committee chairs (discussing committee goals/responsibilities)

Special Events Committee:

Present: Kaitlin Bell Mary Cox, Lisa Elko, Sara Griffin, Rachel Johnson, Kris Powell, Jennifer Watson

- I. Welcome – Kaitlin called the meeting to order at 11:02am
- II. 2020 Staff Council Sponsored Blood Drives –
 - April 8, 9:00-3:00 – Bloodmobile in Taylor Courtyard
 - July 15, 9:00-3:00 – Bloodmobile in Taylor Courtyard
 - October 7, 9:00-3:00 – Bloodmobile in Taylor CourtyardMedSci not available on 4/8. Ideas for secondary location? Suggestions included R3 2nd floor atrium (Walther Hall), Cancer Center, and the former People Mover loading zone.
- III. 2020 Retreat, Indianapolis Zoo
 - Contract
 - Breakout sessions
 - Healthy IU – Lisa provided a list of workshops offered (see attached)
 - Behind the scenes tour – Sara will follow up with her zoo contact
 - Animal Shows – Kaitlin is waiting for a list of shows offered in 2020
 - Painting – Not allowed on carpeted areas, would have to do outside. This will be discussed further once the other options have been confirmed. May not include this year.
 - Photo Booth! ☺
 - Scavenger Hunt in the Zoo
- IV. Swag – Ideas for swag were discussed. The committee will consider options and send ideas to Lisa. Some of the committee will attend the Bright Ideas Vendor Show on March 4th.
- V. Paw’s Pantry – SC continues to support two shelves for Paw’s Pantry: Breakfast & Hygiene. Please take a flyer to share with your constituents. We are committed to provide a minimum of 12 items per month.

Next meeting: Tuesday February 11th, 11am-12pm, AD 4043

Communications Committee:

- Salesforce
 - Account approved
 - Access will be granted after training completed
 - Working with committee chairs to promote Staff Council events
- Social media
 - Hootsuite added to pre-schedule posts and monitor account activity
 - Schedule created for promoting Staff Council events (mini conference, blood drives, Chancellor awards and professional development grants)

For Approval: 2.19.20

- Proposal to promote acts of kindness

[Ad hoc] Staff Development – Mini Conference



Staff Affairs Committee:

DoMonique Brock shared some topics that the Staff Affairs Committee is working on:

- PTO donation bank
- Maternity Leave extension – six weeks is not long enough. Faculty get 12 weeks while staff only get 6.

There were no other written committee reports.

Agenda Item XII: Question and Answer Period

Kristy Beach

No other questions asked.

Agenda Item XIII: Unfinished Business

Kristy Beach

There was no unfinished business.

Agenda Item XIV: New Business

Kristy Beach

There was no new business to report.

For Approval: 2.19.20

Agenda Item XV: [Action Item] Final Remarks and Adjournment

Kristy Beach

With no further business, appearing the meeting was adjourned at 3:50 p.m. The next Staff Council meeting will be February 19, 2020 in CE 409.

Minutes prepared by Lisa Elko, Staff Council Coordinator
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